

Roll No:
7800 50/40/30/20

January 2020
Bachelor of Business Administration (BBA) Examination

(Full time) (New) First Semester
BB-101 : MANAGERIAL SKILLS

Time 3 Hours]

[Max. Marks 80

Note : Attempt any five questions. All questions carry equal marks. Write in a legible handwriting.

1. Discuss with suitable examples Managerial and Personal Skills of an Effective Manager.
2. How does Emotional Intelligence facilitates in performance competence of Managers, Team and Organisation ?
3. Elaborate the role of Problem Solving Skills, a manager is expected to incorporate for building relationships.
4. "Communication is an effective process of Managerial Competence and Decision Making." Discuss the process of communication and its barriers.
5. Mention the process of Team Building, its advantages, skill development and skill application.
6. Discuss the concept of Empowerment and Delegation, along with dimensions and inhibitors of Empowerment.
7. Write short notes on any two of the following :
 - (a) Block Bursting.
 - (b) Oral Presentations.
 - (c) Report Writing.
 - (d) Listening Skills.

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